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| **Committee Leadership** |
| **Name** | **Institution** | **Position** |
| **2021-2022** | **2022-2023** |
| Carla Jagger | University of Florida  | Chair |  |
| Sarah LaRose | Purdue University  | Chair-elect | Chair  |
| Shelli Rampold | University of Tennessee  | Secretary  | Chair-elect  |
| Tre Easterly  | University of Florida  |  | Secretary  |

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| **Activities Planned** | **Date to be****Completed** | **Responsible Individual(s)** | **Estimated Cost** |
| Student Reception  | May 16 | Sarah LaRose & Ann De Lay  | $0.00 |
| Professional Development Roundtables  | May 17  | Donna Westfall-Rudd & Haley Rosson  | $0.00 |
| Keynote Speaker  | May 18 | Carla Jagger | $0.00 |

| **Comments/Discussion Items:** |
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| Old Business:1. Finalize Conference Professional Development activities
	1. Student Reception
		1. Discussed large number of registered students – will split into about 10 groups and use discussion cards as prompts
	2. Professional Development Roundtables
		1. Round table sessions are set; will be posted on website and on fliers during conference
		2. Committee will help facilitate
	3. Keynote Speaker
		1. House representative, Kyle Hilbert scheduled to speak at lunch. Thanks to Dr. Rob Terry who was instrumental in helping to find a speaker for this conference.
	4. Tips on successful face-to-face conferencing document
		1. Open to additional edits to continue to use document, especially to help graduate students or young professionals attending first conference.

New Business:1. Discussion for 2023 Professional Development ideas
	1. Group for helping students reengage after a period of disengagement; group could be centered around student well-being and mental health.
	2. Discussed going back to general research, teaching, service topic rotation for PD sessions/roundtables
	3. Discussed PD session topics on emerging technology sessions
	4. Discussed idea of year-long professional development opportunities centered around the PD theme for national conference that year
	5. Discussed implementing student research roundtables at national level
2. Election of officers
	1. Chair-elect: Shelli Rampold
	2. Secretary: Tre Easterly

Adjourn: *Motion moved by \_Sarah LaRose\_\_\_\_\_, 2nd by \_Tre Easterly\_,* **X *passed*** *or* ❑ *failed.* |

| **Recommendations (Action Items for Business Meeting):** |
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| 1. None
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| **Committee Members in Attendance:** |
| **Name** | **Region Representing**  | **Name** | **Region Representing** |
| Carla Jagger | Southern | Shelli Rampold | Southern |
| Haley Rosson | North Central | Tre Easterly | Southern |
| Chris Haynes | Southern | Sarah LaRose | North Central |
| Amanda Bowling | North Central | Deb Barry | Southern |
| Rachel Hendrix | North Central | Richie Roberts | Southern |
| Tim Buttles | North Central  | Shannon Arnold | Western |
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| **Others AAAE Members in Attendance:** |
| **Name** | **E-mail** | **Name** | **E-mail** |
| Scott Burris | scott.burris@ttu.edu |  |  |
| Rose Judd-Murray  | rose.juddmurray@usu.edu |  |  |
| Torrie Cropps  | Torrie.Cropps@UTDallas.edu  |  |  |
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